
John Smith

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JOB TARGET: TEACHING / SUPPLY TEACHING (11-18 YEARS)

♦ 11-18 years - Biology - Physical Education - Outdoor Education ♦

A relaxed, approachable teacher with excellent mainstream education experience gained within varied practical and development roles, including Biology, Physical Education and Outdoor Education. Believing a mature, constructive and eclectic approach to teaching and effective working relationships between staff, students and parents are crucial to providing a stimulating learning environment. Now returning to the UK and looking to making a continued significant contribution within mainstream education.

AREAS OF EXPERTISE

- Planning in Compliance with N.C.
- Organising Programmes
- Policy and Plan Construction
- Curriculum Co-ordination
- Extra Curricular Activities
- Organising Productions
- Special Needs
- Pastoral Care
- Project Management

PROFESSIONAL DEVELOPMENT

Cert Ed PE and Biology & specialising in outdoor pursuits. 1979
City of Leeds & Carnegie College

AWARDS

Life Saving Instructors' Certificate
RYA Windsurfing Instructor
LTA Tennis Coach
BBA Coaching Certificate
RYA Yachtmasters' Offshore Cert.
RYA Dingy Sailing Instructor
Trampoline Coach

PROFESSIONAL EXPERIENCE AND SIGNIFICANT ACHIEVEMENTS

BUILDER (SELF - EMPLOYED) 1997 - 07
Company A, Charente, France

- Tiling, roofing, dry walling, electrical, plumbing, carpentry, painting and decorating, plastering, landscaping, septic tank installation to name a few. Developed excellent business skills.
- Teaching DIY skills to British ex-pats.

SUPPLY TEACHER 1993 - 97
11-18 years- School A, Huddersfield,

Supply work across the Huddersfield region was very demanding and diverse; it required excellent time management, organisational and behaviour management strategies.

- Helped develop learning assistance programs that addressed individual needs.
- Ran parent information evenings.
- Developed excellent, flexible teaching abilities. Able to think on my feet and be very well prepared.
- Taught various subjects to diverse pupils from different cultures and backgrounds.

AREA SALES MANAGER 1989 - 93
Company A, Rotherham

- Managed all aspects of the business. Helped rapidly grow this double glazing company and establish the company reputation in West Yorkshire. Opened and developed a very profitable new showroom in Leeds.
 - Trained and managed two salesmen and window fitting teams.
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PROFESSIONAL EXPERIENCE AND ACHIEVEMENTS (CONTINUED)

BIOLOGY/ PHYSICAL EDUCATION TEACHER

1979 - 89

Also Head of PE for 1 year. School B, (ages 11-18, Comprehensive School).

- Taught GCSE level in both subjects with excellent results.
- Replace the Head of PE at School B for 1 year.
- Experience gained teaching children with special needs.
- Advised and supported staff on planning, assessment and resources including lesson modeling.
- Organised sponsored events, lunchtime and after school clubs.
- Identified gaps and drew up schemes and policies that ensured a broader curriculum was covered.
- Developed students' interests, abilities and co-ordination by way of creative activities.
- Tested and evaluated students for individual progress in written and oral work.
- Prepared and administering assignments, projects and exams.
- Discussed student progress and problems with students and parents. Encouraged parents to be actively involved in many areas of school life.
- Liaised with counsellors and senior teachers with regard to problem students.
- Participated in staff meetings, conferences and educational workshops.
- As an Outdoor Pursuits Instructor: organized several summer holidays. The outdoor pursuits centre recognised my qualifications in sailing and windsurfing and employed me for several years as a summer instructor teaching dingy sailing, wind-surfing, water skiing, grass skiing, climbing, surfing and orienteering.
- School Mini-bus driver and main organiser for annual ski trips and twice yearly outdoor pursuits holidays,
- Created the school chess club and organized competitions.

- **Achievements (Pastoral):** Acted as Pastoral Assistant and took responsibility for school issues, such as reports, parents' evenings, work experience and pastoral care, tutoring, school trips and field courses.
- Researched and wrote supporting documents for parents containing curriculum overviews and information to assist parents in preparing their child for school.
- Organised staff and parents' evenings and homework club for students.
- Improved service delivery after encouraging positive feedback.

- **Achievements (Pursuits / Event Co-ordination):** Worked a full teaching timetable as well as planning and delivering cross curriculum, out-of-school activities and residential experiences.
- Organised extra-curricular teams, clubs and productions, house events, competitions and summer school - all resources safety equipment plus accommodation, logistics and transport needs.
- Compiled classroom displays. Delivered theme days, extended reading, writing and science weeks.
- Implemented reward schemes.

- **Achievements (Special Needs):** Improved behavior and attitudes by supporting bilingual students, developing pastoral policies and procedures, plus the school's rewards system and assessment policy.
- A part of a team, improved the quality of provision for students with special educational needs.

PERSONAL

Interests and Pastimes: Various Sports, Chess, Poet/Singer-Songwriter, Playing the Guitar.
Mobility: Full clean driving license (School Minibus Driver).
Born: 1955.
Marital Status: Married, 4 teenage children.